

Candidate Information Pack

Post Title:	Support Worker – Supported Living/PA/Project
Term:	Permanent
Hours:	40 pw full time or hours to be arranged for Part time or sessional
Reports to:	Lead Support Worker/PA/Project Leader/Service Manager

SoLO is a welcoming, friendly and inclusive charity whose members enjoy fun and developing activities in a secure and caring environment, which is reflected in our values and ethos. Our values are central to all of our work with members, their families and others.

The organisation are pleased to be able to appoint an enthusiastic and committed Support Worker to join the team.

We are looking for an innovative and inspirational character who positively promotes inclusion and has high expectations for all of our members. The successful candidate should be able to share best practice in both person-centred support and the Learning Disability sector.

SoLO will provide:

- A great environment for children and adults with a learning disability with a strong community ethos
- A working environment where staff are valued and treated with respect
- Hard working, dedicated staff who strive to gain the best outcomes for all of our members
- Incredible members who love coming to our activities and services and are encouraged to learn the skills they will need for life in the community
- An enthusiastic and supportive SoLO Team who put the interests of the members first and are committed to the continual improvement of the organisation

SoLO is also committed to safeguarding and promoting the welfare of our members. All appointments will be subject to a satisfactory enhanced DBS check.

Applications are invited from prospective candidates who are able to demonstrate that they are able to meet the essential criteria set out in the person specification and who have the vision, values and tenacity to join an outstanding team and help continue the journey towards excellence.

Job Description

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Role Purpose
To support children/young people/adults with a learning disability to live fulfilling lives and develop independence in their lives
Duties and Responsibilities
<p>Support SoLO's Members (service users) to develop independence in all areas of daily living and socialisation. Assist them by working towards outcomes identified in Support/Assessment Profiles.</p> <p>Ensure that individual's Support Plans and Profiles are followed and work with Line Manager to review and develop the assessments as required.</p> <p>Ensure that risk assessments are followed and work with Line Manager to review and develop the assessments as required.</p> <p>Complete necessary documentation as required for the role and report any concerns/incidents to Line Manager.</p> <p>Training is essential to fulfil this role and as part of continual personal development online and Face to Face training is required.</p> <p>Liaise with other SoLO staff/external PAs and parent/carers/professionals as required.</p> <p>Ensure adherence to SoLO's Policies and Procedures/Values and all areas of compliance.</p> <p>Ensure confidentiality is maintained at all times.</p> <p>Undertake other duties as may arise from time to time as directed by the Line Manager.</p>

Person Specification

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Assessment Method: A=Application, I= Interview, R= Reference

E= Essential, D=Desirable

Qualifications		
	A, I, R	E/D
NVQ level 2/3 Health and Social Care or willingness to work towards	A/R	E
Care Certificate or willingness to work towards	A/I	E
Experience		
	A, I, R	E/D
Understanding of the needs of people with learning disabilities	A/I/R	D
Working with people with learning disabilities, complex health needs, and/or challenging behaviour	A/I/R	D
Working as a team member	A/I	E
Awareness of equality and diversity	A/I	E
Experience of caring and supporting individuals	A/I/R	E
Knowledge, Skills and Abilities		
	A, I, R	E/D
Awareness of confidentiality and data protection	A/I	E
Competence of the handling and administration of medicines	A/I	D
Knowledge of Safeguarding procedures	A/I	E
Full UK driving licence	A/I	D
Calm under pressure	A/I	E
Caring & responsive	A/I	E
Enthusiastic	A/I	E
Person centred	A/I	E
Excellent communication skills	A/I	E
Planning & organisation skills	A/I	E